

## Information sheet

### **Leonardo da Vinci innovation project „QualiProSH II - Qualification profile "Second Hand" based on work process standards“**

Within the project “QualiProSH II” will be transferred in 6 European countries (Germany, Austria, Belgium, Finland, Slovenia and Bulgaria) the existing qualification profile that was developed in a previous project “QualiProSecondHand”. And selected sector-specific qualification modules that are the outcome of this will be tested with the target group “employees / qualifier in the second hand sector”, adapted, implemented and optimized. This will involve the transfer and implementation of especially for the sector developed instruments to identify the need of qualification of employees and of an instrument to check the quality of the implemented training measures. Furthermore, work process-related quality standards will be adapted and implemented against the background of the project objective to establish a sector-specific qualification. For this, the qualification profile will be transformed in country-specific concepts and a testing network that will be adapted to the different country-specific frameworks will be built in the participating project partner counties together with partners from the field “SecondHand” or Vocational Education and Training (VET). The testing is carried out in total of three testing phases that extend over the project period of 2009 to 2011.

The implementation, the testing and optimization of the above products take place against the background that the analyses that are carried out by the previous Leonardo project “QualiProSecondHand” within the European second hand sector have clearly demonstrated that (especially in the fields textile, CD / books, furniture, electronic equipment) the second hand sector will grow in the future because of changes in the consumer behaviour and the environmental awareness. Even today, this sector offers plenty of potential for employees, especially for the group of the disadvantaged people. Rising quality standards entail inevitably a need of qualification. Only through appropriate qualification initiatives and learning methods and concepts that are adapted to the specifics of the sector and that can give people the necessary know-how, the future and increasing requirements can be handled. The current available, mostly punctual and not sector-specific qualification measures cannot meet these requirements. The basis to improve the quality could be uniform European-wide and work process-related quality standards, which can be obtained from the empirical results of the project “QualiProSecondHand”. Furthermore, through the implementation of sector-specific and on work process-related quality standards basing qualification modules the employment possibilities can grow in the labour market and the mobility of employees can be improved, because their competencies and know-how is European-wide comparable.

The described measures are a significant contribution to more professionalization in the second hand sector as well as to the qualification of the employed people of the sector. Sector actors are given the sustainable products by the hand, which make it possible to carry out sector-specific and European-wide uniform qualifications and ensure their quality by their own. Detailed information about the project and its products can we find on [www.QualiProSH.eu](http://www.QualiProSH.eu).

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## General information about the test network and the test procedure in Slovenia:

In Slovenia, there is no net of the »Second Hand« sector or any other association from this field. It is therefore reasonable that it takes part in the project. In development of the »Second hand« sector, Slovenia needs a lot of help and mostly good practices from other partner countries that are well or very well developed in the field of the "Second hand" sector. Integration of countries to the pilot project is an excellent opportunity to exchange information and test concrete examples of good practices.

Testing will be carried out in the Technical School Centre Nova Gorica. In Slovenia there are some shops and online shops that could be part of the »Second Hand« sector and have already been mentioned in the first project, however their operation and/or organization differ from those in the »Second hand« sector, which we are talking about.

We will distribute the advertising material regarding the »Second hand« sector and present the project to the general public. We will do an analysis that will show how many people are familiar with this sector, to what extent they are willing to cooperate and what kind of products they would buy in a »Second Hand« shop. We will make a short analysis based on the questionnaire.

After allocation of working modules and decision that every module will be tested by more project partners, Slovenia will first test module 6, which is called »Administration of all business processes«.

The tasks of the test executor for module 6: personnel planning, carrying out general administrative tasks, planning of work schedules, working tasks, working time, organisation of job training, job controlling and presentation of the enterprise outwards (e.g. to authorities). Knowledge and skills (competence) that a person participating in the testing should have include: ability to organise, ability to do the bookkeeping, ability to do the salary administration and preparation, ability to optimize effectiveness, IT-skills, ability to train, etc.

Theoretical and practical testing will be performed by the Technical School Centre Nova Gorica, mostly because the school already has the required material, equipment and staff for such testing. In addition, it is also the executor of the National Vocational Qualifications. The Technical School Centre Nova Gorica sees the further work strategy mostly in the direction of national vocational qualifications, namely in development of qualification for the »Second hand« sector.

Until now we have successfully linked up with the key institutions and persons that can offer us any kind of help in module testing. We have started to cooperate with the local Employment Office of the RS, teachers from the centre that are willing to cooperate in the project and module testing, and also with a shop that could be treated as a shop of the "Second hand« sector.

We will include in the testing mostly those that are interested and ready to cooperate. As already defined in the module, the tested persons will have to acquire knowledge from the field of communication, organization, bookkeeping and accounting, informatics, management, and economy.

We will test a person put into a real situation; what kinds of work he/she does, when somebody brings goods to the shop and when he/she wants them to be evaluated, and what is the procedure before the goods are put up for sale; here we are talking mostly about the review, repair, and evaluation of goods, and also determination of the price for the resale.

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